



The Constitution of Snohomish Little League

Updated November 2025 FOR the 2026 Season

League ID Number: **04470114**

ARTICLE 1 – THE VISION AND MISSION STATEMENT OF SNOHOMISH LITTLE LEAGUE

SECTION 1 – Vision of Snohomish Little League

Snohomish Little League's Vision shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage, and respect for authority, so they may be well-adjusted, stronger, and happier children and will grow to be good, decent, healthy, and trustworthy citizens.

SECTION 2 – Mission Statement and Objectives

To achieve this objective, Snohomish Little League ("SLL") will provide a supervised program under the rules and regulations of Little League International ("LLI"). All directors, officers, members, and volunteers shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. Per Section 501(c)(3) of the Federal Internal Revenue Code, Snohomish Little League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall benefit any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE 2 - AFFILIATION

SECTION 1 – Charter

Snohomish Little League shall annually apply for a charter from LLI and shall do all things necessary to obtain and maintain such charter. Snohomish Little League shall devote its entire energies to the activities authorized by such charter, and it shall not be affiliated with any other program or organization or operate any other program or organization.

SECTION 2 - Local Rules, Ground Rules, and/or Bylaws

The local rules, ground rules, and/or bylaws of Snohomish Little League shall be adopted by the Board of Directors and shall in no way conflict with the rules, regulations, and policies of LLI, nor shall they conflict with this constitution. The local rules, ground rules, and/or bylaws shall be defined in the Snohomish Little League Operating Manual and are not considered part of this Constitution.

ARTICLE 3 – THE EXECUTIVE BOARD OF SNOHOMISH LITTLE LEAGUE

SECTION 1

The Board of Directors ("Board") will appoint an Executive Board in September which shall consist of not less than three (3) and no more than (7) (Vice) Presidents. Recommended Executive Board Members are as follows: President, Vice President of Administration, Vice President of Baseball, Vice President of Softball, Vice President of Finances, Vice President of Operations, and League Player Agent.

SECTION 2

Each appointed Executive Board Member is a member of the Board of Directors and will have full voting privileges on all actions taken by the Board of Directors.

SECTION 3

The Executive Board shall advise with and assist the Snohomish Little League in all matters concerning its interests and the management of its affairs and shall have such other powers as may be delegated to it by the Board, but in no event will the Executive Board have authority over the Board of Directors.

SECTION 4

At any meeting of the Executive Board, a majority of the total number of Executive Board members then in office shall constitute a quorum for the transaction of business, and the act of a majority present at any meeting at which there is a quorum shall be the act of the Executive Board.

SECTION 5

The recommended Vice President positions and/or duties defined in Article 4 must be filled before other positions, to ensure operational efficiency for each season.

SECTION 6

The Executive Board Member's term shall be one year and they must be re-elected to maintain that position.

SECTION 7

The Executive Board will meet monthly. At each meeting, the Executive Board Members are responsible for reporting on the progress of their assigned members of the Board of Directors. If positions are not filled, those duties are the responsibility of the Executive Board member in charge as outlined below. Please see the chart in [Appendix A](#).

ARTICLE 4 – DUTIES AND POWERS OF THE EXECUTIVE BOARD

SECTION 1 - Duties of the League President

The President shall:

- (a) Conduct the affairs of Snohomish Little League and execute the policies established by the Board of Directors.
- (b) Present a report on the condition of Snohomish Little League at the Annual Meeting in September.
- (c) Communicate to the Board of Directors such matters as deemed appropriate and make such suggestions as may tend to promote the welfare of Snohomish Little League.
- (d) Be responsible for the conduct of Snohomish Little League in strict conformity to the policies, principles, and Rules and Regulations of LLI, as agreed to under the conditions of the charter issued to Snohomish Little League by LLI.
- (e) Designate in writing other officers, if necessary, to have power to make and execute for/and in the name of Snohomish Little League such contracts and leases they may receive, and which have had prior approval of the Board.
- (f) Investigate complaints, irregularities, and conditions detrimental to Snohomish Little League and report thereon to the Board or Executive Committee as circumstances warrant.
- (g) With the assistance of the Vice President of Finances, prepare and submit an annual budget in September to the Board of Directors and be responsible for the proper execution thereof.
- (h) With the assistance of the League Player Agent, examine the application and support proof-of-age documents of every All-Star player candidate and certify residence and age eligibility before the player may be accepted for All-Star team selection.

SECTION 2 - Duties of the Vice President of Administration

The Vice President of Administration shall:

- (a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board of Directors to act. When so acting, the Vice President of Administration shall have all the powers of that office.
- (b) Serve as a member of the Executive Board and work with other Executive Board members to provide leadership, direction, and guidance for league issues and affairs.
- (c) Be responsible for the coordination and development of all aspects of the administration of Snohomish Little League.
- (d) Recruit, train, assist, and oversee the following, as needed (recommended but not limited) Board of Directors positions: League Secretary, Director of Volunteers, League Scheduler, League Registrar, Umpire-In-Chief, Director of Information, Director of Communication, Webmaster, and Director of Photography.
- (e) Record and report minutes from the monthly Executive Board meetings.

SECTION 3 - Duties of the Vice President of Baseball

The Vice President of Baseball shall:

- (a) Serve as a member of the Executive Board and work with other Executive Board members to provide leadership, direction, and guidance, for league issues and affairs.
- (b) Be responsible for the coordination and development of all aspects of the baseball divisions of Snohomish Little League.
- (c) Plan, coordinate, and supervise all baseball-related tryouts (i.e., the beginning of the season).
- (d) Recruit, train, assist, and oversee the following as needed (recommended but not limited) Board of Directors positions: Baseball Coaching Coordinator, Director of Seniors Baseball, Director of Juniors Baseball, Director of Intermediate Baseball, Director of Majors Baseball, Director of Minors Baseball, and Director of Rookie Baseball and Tee Ball.

SECTION 4 - Duties of the Vice President of Softball

The Vice President of Softball shall:

- (a) Serve as a member of the Executive Board and work with other Executive Board members to provide leadership, direction, and guidance for league issues and affairs.
- (b) Be responsible for the coordination and development of all aspects of the softball divisions of Snohomish Little League.
- (c) Plan, coordinate, and supervise all softball-related tryouts (i.e., the beginning of the season).
- (d) Recruit, train, assist, and oversee the following as needed (recommended but not limited) Board of Directors positions: Softball Coaching Coordinator, Director of Seniors Softball, Director of Juniors Softball, Director of Majors Softball, Director of Minors Softball, and Director of Rookie Softball.

SECTION 5 - Duties of the Vice President of Finances

The Vice President of Finances shall:

- (a) Serve as a member of the Executive Board and work with other Executive Board members to provide leadership, direction, and guidance for league issues and affairs.
- (b) Be responsible for the coordination and development of all aspects of the finances of Snohomish Little League.
- (c) Assist the President in preparing the yearly budget of league finances for the Annual Meeting in September and the monthly budget for actual reports for each Board of Directors meeting.
- (d) Recruit, train, assist, and oversee the following as needed (recommended but not limited) Board of Directors positions: Treasurer, and Director of Sponsorships.

SECTION 6 - Duties of the Vice President of Operations

The Vice President of Operations shall:

- (a) Serve as a member of the Executive Board and will work with other Executive Board members to provide leadership, direction, and guidance for league issues and affairs.
- (b) Be responsible for the coordination and development of all aspects of the general operations of Snohomish Little League.
- (c) Assist the President in the development and application of the league safety plan (ASAP).
- (d) Recruit, train, assist, and oversee the following as needed (recommended but not limited) Board of Directors positions: Director of Fields, Director of Facilities, Safety Officer, Director of Equipment, Director of Fundraising, Corporate Giving Coordinator, and Director of Tournaments.

SECTION 7 - Duties of the League Player Agent

The League Player Agent shall:

- (a) Serve as a member of the Executive Board and work with other Executive Board members to provide leadership, direction, and guidance for league issues and affairs.
- (b) Record all player transactions and maintain an accurate and up-to-date record thereof.
- (c) Receive and review applications for player candidates and assist the President in verifying residence and age eligibility.
- (d) Conduct the tryouts, the player draft, and all other player transactions or selection meetings.
- (e) Prepare the Player Agent's list.
- (f) Prepare for the President's signature and submission to LLI team rosters, including players claimed, and the tournament team eligibility affidavit.
- (g) Notify Little League Headquarters of any subsequent player replacements or trades.
- (h) Recruit, train, assist, and oversee the following divisional player agents as needed: Seniors, Juniors, Intermediate, Majors, and Minors Baseball Player Agents, Rookie Baseball and Tee Ball Player Agent, Seniors, Juniors, Majors, Minors, and Rookie Softball Player Agents. Multiple player agents per division may be utilized if registration numbers require it. Each of these divisional player agents will have one vote each as a voting member of the Board of Directors.
- (i) In any matters involving their children, a Player Agent may not be the sole entity involved in resolving an issue. Another Player Agent, or any member of the Executive Board, shall conduct business on their behalf.

SECTION 8 – Other Appointments

The Board of Directors may appoint such other officers or agents as it may deem necessary or desirable and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership as "General Board Members" or have been elected to fill a vacancy on the Board.

SECTION 9 – Vacancies on the Executive Board

(In the event of vacancies on the Executive Board, the Executive Members may propose to dissolve and split the vacant member's duties for the remainder of the league year. For this to occur, the affected Executive members must agree to absorb the additional duties. Recommended split of executive duties are as follows:

- (a) Vacancy of **Vice President of Administration** role: duties to be split evenly between the filled Executive positions.
- (b) Vacancy of **Vice President of Baseball** role: duties shall be the responsibility of the President and Vice President of Administration.
- (c) Vacancy of **Vice President of Softball** role: duties shall be the responsibility of the President and Vice President of Administration.
- (d) Vacancy of **Vice President of Operations** role: duties shall be the responsibility of the Vice President of Administration.
- (e) Vacancy of **Vice President of Finances** role: if vacant, duties shall be the responsibility of the Vice President of Administration.
- (f) Vacancy of **League Player Agent**: duties shall be split between the Vice President of Administration, Vice President of Baseball, and Vice President of Softball. In the event of a vacancy, the Vice Presidents of Baseball and Softball would act as the League Player Agents, and the President or Vice President of Administration should approve all transactions to prevent potential conflicts of interest.

ARTICLE 5 – THE BOARD OF DIRECTORS OF SNOHOMISH LITTLE LEAGUE

SECTION 1 – Authority:

The management of the property and affairs of Snohomish Little League shall be vested in the Board of Directors.

SECTION 2 – Increase in Numbers:

The number of Board of Directors, fixed at the Annual Meeting, may be increased at any General Membership Meeting or Special Meeting of the Members. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent General Membership or Monthly Board Meeting. All elections for additional Directors shall be by majority vote of all Regular Members present or represented by a properly executed and signed absentee ballot or email filed with the Secretary before the election meeting.

SECTION 3 – Vacancies: If any vacancy occurs in the Board of Directors, by death, resignation, or otherwise, it may be filled by a majority vote of the remaining Directors at any Regular Board Meeting or any Special Board Meeting called for that purpose.

SECTION 4 – Board Meetings, Notice, and Quorum: Regular meetings of the Board of Directors shall be held immediately following the Annual Meeting and, on such days thereafter, as deemed necessary by the Board.

- (a) The President or the Executive Board may, whenever they deem it advisable, or at the request in writing of 3 Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting, and no matters not so stated may be acted upon at the meeting.
- (b) Notice of Regular Board Meetings shall be given by email to each Director at least 7 days before the time appointed for the meeting to the last recorded email address of each Director.
- (c) At least half of the Board of Directors, including a majority of the Executive Board, shall constitute a quorum for the transaction of business. If a quorum is not present, no business decisions shall be ratified.
- (d) Only members of the Board of Directors and Executive Board who maintain elected and defined positions may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit, and recognize guests for presentations or comments during Board meetings.
- (e) If a board member is unable to make a Regular Board Meeting, they have the option of casting an absentee vote. The absentee ballot shall be properly completed, signed, and returned in a sealed envelope to the Secretary before the meeting. The Secretary shall present all absentee ballots to the Vice President of Administration on the date of the meeting. Electronic votes are also admissible, in the format deemed acceptable to the Board of Directors. Board members may also choose to utilize proxy votes by selecting a board member to cast votes for them during meetings they are unable to attend.
- (f) If a decision needs to be made before a scheduled Regular Board Meeting, the Board of Directors may elect to utilize virtual (email or internet) voting. Any such virtually cast votes shall be ratified at the next scheduled board meeting.

SECTION 5 – Duties and Powers: The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board deems advisable and which it may properly delegate. The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Snohomish Little League as it may deem proper, provided such rules and regulations do not conflict with this Constitution. The Board shall have the power by a two-thirds vote of those present at any Regular Board Meeting or Special Board Meeting to discipline, suspend, or remove any Director, Officer, or Committee Member of Snohomish Little League per the procedure outlined in Article 9, Section 4.

SECTION 6 – Conflicts of Interest: It is the responsibility of any person seeking membership in the Board of Directors to disclose any potential conflict of interest. If a board member elects to affiliate with a competing program at any point during their elected term, they must disclose their affiliation immediately or risk termination from the Board of Directors. Any member of the Board of Directors shall not be an owner or facilitator for a competing baseball or softball program and shall not be on the Board of Directors for both Snohomish Little League and a competing baseball or softball program.

SECTION 7 – Rules of Order for Board Meetings: [Robert's Rules of Order](#) shall govern the proceedings of all league meetings, including Board of Directors meetings, except where it directly contradicts the Constitution of Snohomish Little League.

ARTICLE 6 – DUTIES AND POWERS OF THE BOARD OF DIRECTORS

SECTION 1 – Director Positions

The Executive Board of Directors will recommend the various Board of Director positions at the Annual Meeting in September. While it is recognized that some of these Board of Director positions could change from year to year depending on the various league needs, the following Board of Director positions will stay constant:

SECTION 2 – Secretary (*if vacant, duties shall be the responsibility of the Vice President of Administration*):

- (a) Be responsible for recording the activities of Snohomish Little League and maintain appropriate files, mailing lists, and necessary records.

- (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary.
- (c) Maintain a list of all Regular, Sustaining, and Honorary Members, Directors, and Committee Members and give notice of all meetings of Snohomish Little League, the Board of Directors, and Committees.
- (d) Keep the minutes of the meetings of the Members, the Board of Directors, and the Executive Board, and cause them to be recorded in a book or online drive location kept for that purpose.
- (e) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes, and resolutions not otherwise committed.
- (f) Manage primary email communications from the league email address and forward them to the appropriate board member as needed. Work with the President and/or Vice President of Administration for matters requiring immediate action or if there is a question on who the proper board member would be.

SECTION 3 – Registrar *(if vacant, duties shall be the responsibility of the Vice President of Administration)*:

- (a) Manage the registration and player management system (currently Sports Connect), including but not limited to:
 - a. Setting up registration for all league events throughout the league year.
 - b. Collecting contact information of all coaches and volunteers for use by teams.
 - c. Setting up teams on Sports Connect to best enable coaches to contact their teams.
 - d. Be the official contact with Sports Connect and District 1 Little League for registration.
 - e. Assign appropriate administrative rights to league volunteers and teams.

SECTION 4 – Treasurer *(if vacant, duties shall be the responsibility of the Vice President of Finances)*:

- (a) Perform such duties as are set forth herein and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- (b) Receive and deposit all monies and securities in a Board-approved depository.
- (c) Keep records for the receipt and disbursement of all monies and securities of Snohomish Little League, including the Auxiliary, approve all payments from allotted funds and make payments therefore in agreement with policies established in advance of such actions by the Board of Directors.
- (d) Prepare an annual budget, under the direction of the Vice President of Finances and the President, for submission to the Board of Directors at the Annual Meeting and to Washington State Little League District I and LLI.
- (e) Prepare an annual financial report, under the direction of the Vice President of Finances and the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Washington State Little League District I and LLI.
- (f) Prepare a monthly financial report, under the direction of the Vice President of Finances and the President, for submission to the Membership and Board of Directors at monthly meetings.

SECTION 5 – Safety Officer *(if vacant, duties shall be the responsibility of the Vice President of Operations)*:

- (a) Be responsible for creating awareness, through education and information, of the opportunities to provide a safer environment for youngsters and all participants of Little League Baseball.
- (b) Develop and implement a plan for increasing the safety of activities, equipment, and facilities through education, compliance, and reporting. NOTE: To implement a safety plan using education, compliance, and reporting, the following suggestions may be utilized by the Safety Officer:
 - (1) Education - Facilitate meetings and distribute information among participants including players, Head Coaches, assistants, team managers, umpires, league officials, parents, guardians, and other volunteers.
 - (2) Compliance - Promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
 - (3) Reporting - Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.
- (c) Be responsible for the creation of implementation of the league ASAP Plan, in coordination with the Executive Board and District standards.

SECTION 6 – Webmaster *(if vacant, duties shall be the responsibility of Vice President of Administration)*:

- (a) Manage the league's official home page.

- (b) Ensure that league news and scores are updated regularly.
- (c) Collect, post, and distribute important information on League activities including direct dissemination of fundraising and sponsor activities to Little League Baseball, district, public, league members, and media.
- (d) Serve as the primary contact person for Snohomish Little League regarding optimizing the use of the Internet for league administration and for distributing information to league members and LLI.

SECTION 7 – Miscellaneous Director Positions

The following Director positions are also suggested, as required by registration numbers:

- (a) **Divisional Director for each baseball division:** These positions may be combined if necessary and shall be created at the discretion of the Vice President of Baseball. If Divisional Director positions are vacant, duties shall be the Vice President of Baseball's responsibility.
- (b) **Divisional Director for each softball division:** These positions may be combined if necessary and shall be created at the discretion of the Vice President of Softball. If Divisional Director positions are vacant, duties shall be the Vice President of Softball's responsibility.
- (c) **Director of Rookie Baseball and Tee Ball:** If the position is vacant, duties shall be the Vice President of Baseball's responsibility.
- (d) **Director of Fields:** If the position is vacant, duties shall be the Vice President of Operations' responsibility. This role can be combined with the Director of Facilities as one role, "Director of Fields and Facilities."
- (e) **Director of Facilities:** If the position is vacant, duties shall be the Vice President of Operations' responsibility. This role can be combined with the Director of Fields as one role, "Director of Fields and Facilities."
- (f) **Umpire in Chief:** If the position is vacant, duties shall be split between the Vice President of Baseball and the Vice President of Softball.
- (g) **Fundraising Coordinator:** If the position is vacant, duties shall be the Vice President of Operations' responsibility.
- (h) **Director of Equipment:** If the position is vacant, duties shall be the Vice President of Operations' responsibility.
- (i) **Scheduler(s):** Separate schedulers are recommended for Upper Baseball/Softball and Lower Baseball/Softball. If the position is vacant, duties shall be the Vice President of Administration's responsibility.
- (j) **Concessions Director:** If the position is vacant, duties can be combined with the Fundraising Coordinator or become the Vice President of Operations' responsibility.
- (k) **Assistant Concessions Director:** If the position is vacant, duties shall be the Concessions Director's responsibility.
- (l) **Director of All-Stars:** If the position is vacant, duties shall be the President, the Vice President of Baseball, and/or the Vice President of Softball's responsibility along with the League Player Agent, respectively.
- (m) **Director of Fall Ball:** If the position is vacant, duties shall be the Vice President of Baseball and/or the Vice President of Softball's responsibility, respectively.
- (n) **Director of Volunteers:** If the position is vacant, duties shall be the Vice President of Administration's responsibility.
- (o) **Corporate Giving Coordinator:** If vacant, duties shall be the Vice President of Finances' responsibility.
- (p) **Player Agents** for each division. If the position is vacant, duties shall be the League Player Agent's responsibility. Player Agents shall receive (1) vote each.

Please see [Appendix A](#) for the flow chart.

NOTE: In the event any Director position is shared, there will only be one vote as a voting member of the Board of Directors. (This note does exclude the divisional player agents who each have one vote).

ARTICLE 7 – COMMITTEES

SECTION 1 – Nominating Committee: The Board of Directors may appoint a Nominating Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall investigate and consider eligible candidates and submit at the Annual Meeting a slate of candidates for the Board of Directors. The Committee shall also submit for consideration by the Board of Directors a slate of Officers and Committee Members.

SECTION 2 – Membership Committee: The Board of Directors may appoint a Membership Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall receive the names of prospective Honorary, Sustaining, and Regular Members, investigate for eligibility, and recommend those qualified for election at the annual, regular, or any special meeting of the Members or the Board of Directors as the case may be.

SECTION 3 – Fundraising Committee: The Board of Directors may appoint a Fundraising Committee consisting of not less than three (3) or more than five (5) Directors and other appointed Regular Members. The Treasurer shall be an ex-officio member of the Committee. The Committee shall investigate ways and means of financing Snohomish Little League including team sponsorships and submit recommendations. It shall be responsible for taking up collections at games, if such collections are authorized by Snohomish Little League, and shall turn over said collections to the Treasurer immediately after each game.

SECTION 4 – Building and Property Committee: (May be combined with Grounds Committee) The Board of Directors may appoint a Building and Property Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall investigate and recommend available, suitable sites and plans for development, including ways and means, the latter in cooperation with the Finance Committee. It shall be responsible for repair and improvement recommendations, other than normal maintenance, and supervise the performance of approved projects.

SECTION 5 – Grounds Committee: (May be combined with Building and Property Committee) The Board of Directors may appoint a Grounds Committee which shall be responsible for the care and maintenance of the playing field(s), buildings, and grounds. It shall meet as needed to determine and report field status concerning the condition of the playing surfaces as affected by weather and other events that may influence the ability to use the fields safely and to help prevent damage. It shall operate within the amount appropriated in the approved budget for that purpose. The Grounds Committee shall include, but is not limited to, the following board positions:

- President
- Vice President of Administration
- Vice President of Operations
- Vice President of Baseball
- Vice President of Softball
- Director of Fields
- Director of Facilities
- Umpire-in-Chief

SECTION 6 – Playing Equipment Committee: The Board of Directors may appoint a Playing Equipment Committee which shall secure bids on needed supplies and equipment and make recommendations for their purchase to the Board. The Committee shall be responsible for the proper issuance of such supplies and equipment and the repair, cleaning, and storage thereof at the close of the season.

SECTION 7 – Head Coaches Committee: The Board of Directors may appoint a Head Coaches Committee consisting of three (3) Directors. The Committee shall interview and investigate prospective coaches, including those for the Minor League teams, and recommend acceptable candidates to the President, for appointment and subsequent approval by the Board of Directors. It shall, during the playing season, observe the conduct of the Head Coaches and Assistants and report its findings to the President of Snohomish Little League. It shall, at the request of the President or Board of Directors, investigate complaints concerning Head Coaches and Assistants and make a report thereof to the President or Board of Directors as the case may be.

SECTION 8 – Umpire Committee: The Board of Directors may appoint an Umpire Committee consisting of three (3) Directors and other appointed Regular Members. The Snohomish Little League President shall be chairman of any such Committee. The Committee shall recruit, interview, and recommend to the President for appointment a staff of umpires, including a chief umpire and replacements. When appointed, the staff of umpires shall be under the personal direction of the Snohomish Little League President, assisted by the Chief Umpire who shall train, observe, and schedule the staff.

SECTION 9 – District Committee: The Board of Directors may appoint a District Committee consisting of the Snohomish Little League President as chairman and two (2) other Directors. The Committee shall assist the District Administrator in interleague district functions including the selection of members of the District Administrator's Advisory Committee and the selection of tournament sites and area tournament directors.

SECTION 10 – Auxiliary Committee: The Board of Directors may appoint an Auxiliary Committee consisting of the Snohomish Little League Treasurer and two (2) other Directors and other appointed Regular Members. The Committee shall coordinate the activities of the Auxiliary. It shall review and evaluate auxiliary projects for raising money and disposition of profits

and make recommendations to the Board. The Board of Directors shall approve in advance all projects and actions of the Auxiliary.

SECTION 11 – Auditing Committee: The Board of Directors may appoint an Auditing Committee consisting of three (3) Directors. The President, Treasurer, or signatories of checks are not eligible. The Committee will review Snohomish Little League's books and records annually before the Annual Meeting and attach a statement of its findings to the annual financial statement of the President and Treasurer; or may, if directed by the Board of Directors or Membership, secure the services of a Certified Public Accountant to accomplish such review.

SECTION 12 – Minor League Committee: The Board of Directors may appoint a Minor League Committee consisting of three (3) Directors. The Chairman of the Committee shall be the Minor League Vice President and be responsible to the Snohomish Little League President for the proper conduct of the Minor League operation.

SECTION 13 – Social Media Committee: The Board of Directors may appoint a Social Media Committee consisting of three (3) Directors. The Social Media Committee should work in concert with the Webmaster and/or Vice President of Administration.

SECTION 14 – Draft Committee: The Board of Directors may appoint a Draft Committee to review the draft options for the upcoming year and determine whether or not changes need to be made. The Draft Committee should also review the revested (legacy) option on an annual basis to determine its validity for the upcoming season.

SECTION 15 – Miscellaneous Committees: The Board of Directors and/or the Executive Board may appoint a committee for reasons deemed fit for the betterment of Snohomish Little League. This shall be done with a 2/3 vote of the Board of Directors and shall consist of at least (3) Directors.

ARTICLE 8 – MONTHLY MEETINGS FOR SNOHOMISH LITTLE LEAGUE

SECTION 1

Executive Board Meetings will be called at the discretion of the league President. These meetings may be held in person or virtually (using online meeting applications) at the discretion of the league President. The purpose of these meetings will be to discuss sensitive league business or membership issues. The Executive Board meetings can also be used to provide direction for Board of Director meetings and league issues. The Executive Board shall be confirmed during the September meeting (if possible). If decisions are made on such sensitive or membership issues, the Executive Board shall notify the Board of Directors of said decisions as soon as possible.

SECTION 2

Monthly meetings shall be held for the Board of Directors for the following but not inclusive purposes:

- (a) Review past minutes.
- (b) Ratify virtual votes cast since the previous board meeting.
- (c) Review league finances.
- (d) Conduct league business.

ARTICLE 9 – GENERAL MEMBERSHIP FOR SNOHOMISH LITTLE LEAGUE

SECTION 1 – Eligibility

Any person sincerely interested in active participation to further the objective of Snohomish Little League may apply to be a member (See [Article 10](#) for General Member Requirements).

SECTION 2 – Classes

There shall be the following types of members:

(a) Player Members. Any player candidate meeting the requirements of Little League Regulation IV shall be considered a Player Member. Player Members shall have no voting rights, duties, or obligations in the management or business of Snohomish Little League.

(b) Regular Members. Any adult (18 years and older) who lives within the boundaries of Snohomish Little League and is actively interested in furthering the league's vision and mission statement may become a Regular Member. All regular members will be required to submit the Little League International Volunteer Application and submit to a criminal background check (and be cleared). The Secretary shall maintain the roll of membership to qualify voting members. Only Regular Members in good standing are eligible to vote at General Membership Meetings. All Officers, Board Members, Committee Members, Coaches, Assistants, Volunteer Umpires, and other elected or appointed officials must be active Regular Members in good standing. Note: Regular Members of the league automatically include all current Head Coaches, Assistants, Volunteer Umpires, Board Members, Officers of the Board, and any other person who is recognized by the Board as a volunteer in Snohomish Little League.

(c) Other Members. Any adult (18 years and older) who lives outside the boundaries of Snohomish Little League and is actively interested in furthering the league's vision and mission statement may become a Regular Member by a majority approval vote of the Board of Directors.

SECTION 3 – Other Affiliations

(a) Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as a member of Snohomish Little League.

(b) Regular Members should not be actively engaged in the promotion of any competing baseball/softball program.

SECTION 4 – Suspension or Termination

Membership may be terminated by resignation or action of the Board of Directors as follows:

- (a)** The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including any Head Coaches or Assistants, when the conduct of such person is considered detrimental to the best interests of Snohomish Little League and/or LLI. The Member involved shall be notified of such meeting, informed of the general nature of the charges, and allowed to appear at the meeting to answer such charges.
- (b)** If immediate action is required to uphold the integrity and safety of the league, any member of the Executive Board shall be able to suspend said Member, subject to review at the next Board meeting.
- (c)** The Board of Directors shall, in the case of a Player Member, give notice to the Head Coach of the team for which the player is a Player Member. Said Head Coach shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have the power to suspend or revoke such player's right to future participation by a two-thirds vote of those present at any duly constituted meeting (quorum is required).

ARTICLE 10 – GENERAL MEMBER REQUIREMENTS

SECTION 1 – General Member Requirements

A Regular Member in good standing must provide a minimum of 20 volunteer hours toward SLL-related activities. Reporting of the hours is the responsibility of the member and may include written or verbal confirmation from another Regular Member. Members who fail to meet the volunteer hours expectation may, by majority vote of the Board present at a Board meeting, be dropped from the rolls and shall forfeit all rights and privileges of membership.

ARTICLE 11 – GENERAL MEMBERSHIP LEAGUE MEETINGS

SECTION 1 – Definition

A General Membership Meeting is any meeting of the membership of the league (including Special General Membership Meetings, Section 7). A minimum of one per year (Annual Meeting, see Section 6) is required.

SECTION 2 – Notice of General Membership Meeting

Each Member shall be notified at least 21 days in advance of any General Membership setting forth the place, time, and purpose of the meeting.

SECTION 3 – Quorum

At any General Membership Meeting, the presence of at least 40 percent of the Board shall be necessary to constitute a quorum. If a quorum is not present, no business decisions shall be ratified.

SECTION 4 – Voting

Only Regular Members shall be entitled to make motions and vote at General Membership Meetings. However, the Board of Directors may invite, admit, and recognize guests for presentations or comments during General Membership Meetings.

SECTION 5 – Absentee Ballot

For the expressed purpose of accommodating a Regular Member in good standing who cannot be in attendance at the Annual Meeting, or any General Membership Meeting at which new Board members will be elected, an absentee ballot may be requested and obtained from the SLL Secretary. The absentee ballot shall be properly completed, signed, and returned in a sealed envelope to the Secretary before the date of the election. The Secretary shall present all absentee ballots to the Vice President of Administration on the date of the meeting before the voting portion of the election process. Electronic votes are also admissible, in a format deemed acceptable to the Board of Directors. Board members may also choose to utilize proxy votes by selecting a board member to cast votes for them during meetings they are unable to attend.

SECTION 6 – Annual Meeting of the Members

The Annual Meeting of the Members Snohomish Little League shall be held the last Monday of September each year to elect the Executive Board, and the Board Directors, receive reports, review the Constitution, appoint committees, and for the transaction of such business as may properly come before the meeting.

(a) The Membership shall receive at the Annual Meeting of Snohomish Little League a report, verified by the President and Treasurer, or by a majority of the Directors, showing:

- (1) The condition of Snohomish Little League, to be presented by the president or his/her designates;
- (2) A general summary of funds received and expended by Snohomish Little League for the previous year, the amount of funds currently in possession of Snohomish Little League, and the name of the financial institution in which such funds are maintained; funds received and expended by Snohomish Little League for the previous year, the
- (3) The whole amount of real and personal property owned by Snohomish Little League, where located, and where and how invested;
- (4) For the year immediately preceding, the amount and nature of property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated, or expended, and the purposes, objects, or persons to or for which such applications, appropriations or expenditures have been made;
- (5) The names of the persons who have been admitted to regular membership in Snohomish Little League during such year. This report shall be filed with the records of Snohomish Little League and entered in the minutes of proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League Headquarters.

(b) At the Annual Meeting, the Members shall vote to approve the Executive Board (as per Article 3 of this document), and the Board of Directors (as per Article 5 of this document).

(c) The Board shall also include a minimum of one Head Coach and one volunteer umpire. Only volunteer umpires may be elected to the Board.

(d) Board approved Director Positions are one-year terms and must be re-elected each year.

(e) In the event an approved Director position cannot be filled at the Annual Meeting, this position can be voted on and approved at a future Board of Directors meeting.

(f) There will be no sharing of positions (excluding the Divisional Player Agents, who each have one vote).

SECTION 7 – Special General Membership Meetings

Special General Membership Meetings of the Members may be called by the Executive Board or by the Board of Directors at their discretion. Upon the written request of 15 Members, the President or Secretary shall call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such Special General Membership Meeting shall be scheduled to take place not less than 14 days after the request is received by the President or Secretary.

SECTION 8 – Rules of Order for General Membership Meetings

[Robert's Rules of Order](#) shall govern the proceedings of all General Membership Meetings, except where it conflicts with this Constitution of Snohomish Little League.

ARTICLE 12 – THE FINANCES OF SNOHOMISH LITTLE LEAGUE

SECTION 1 – Authority

The Executive Board and Board of Directors shall decide all matters on the finances of Snohomish Little League and it shall place all income, including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as to give no individual or team an advantage over those in competition with such individual or team.

SECTION 2 – Contributions

The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of Snohomish Little League, thereby discouraging favoritism among teams and endeavoring to equalize the benefits of Snohomish Little League.

SECTION 3 – Solicitations

The Board shall not permit the solicitation of funds in the name of SLL or Little League International unless all of the funds raised are placed in the Snohomish Little League treasury.

SECTION 4 – Disbursement of Funds

The Board shall not permit the disbursement of SLL funds for anything other than the conduct of Snohomish Little League activities by the rules, regulations, and policies of LLI. Certain recurring disbursements, including payment of mortgage and utilities, can be made electronically with prior approval of the Board of Directors. All other disbursements shall be made by check. All checks shall be signed by the Snohomish Little League Treasurer and such other Board Member(s) so authorized by the Board of Directors. In the absence of dual-signature checks, all payments must be approved by a Board Member who is not the signatory on the check.

SECTION 5 – Compensation

No Director, Officer, or Member of Snohomish Little League shall receive, directly or indirectly, any salary, compensation, or emolument from Snohomish Little League for services rendered as Director, Officer, or Member.

SECTION 6 – Deposits

All monies received, including Auxiliary Funds, shall be deposited to the credit of Snohomish Little League at the Snohomish branch of Chase Bank.

SECTION 7 – Fiscal Year

The fiscal year of Snohomish Little League shall begin on October 1st and shall end on September 30th.

SECTION 8 – Distribution of Property upon Dissolution

Upon dissolution of Snohomish Little League and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property to another organization which maintains the same vision and mission statement as outlined in Article 1 of this Constitution, which is or may be entitled to exemption under Section 501(c)(3) of the Internal Revenue Code or any future corresponding provision, and which upholds the standards and values of Snohomish Little League.

ARTICLE 13 – AMENDMENTS

This Constitution may be amended, repealed, or altered in whole or in part by a 2/3 vote at any duly organized meeting of the Members provided notice of the proposed change is included in the notice of such meeting. Draft of all proposed amendments shall be submitted to LLI, for approval before implementation.

This Constitution was approved by the Snohomish Little League Board of Directors on November 16, 2025.

Sean Antonius

President's Signature

Sean Antonius

President's Name

Date: November 2025

Snohomish Little League

ID No. 04470114

Federal ID No. 91-1734085

Snohomish Little League's Constitution is on file at the Little League International Data Center (the most recently accepted copy) and is the official Constitution of Snohomish Little League. LLI does not limit participation in its activities based on disability, race, creed, color, national origin, gender, sexual orientation, or religious preference.

APPENDIX A

Flow Chart

